



Training Workshop on

Social protection and retirement schemes in the African Civil Service Administrations

Basic Principles and Comparative Experiences

Cotonou (Benin), October 23, 24 and 25, 2017

Registration Form

■ PARTICIPANT

Mrs., Miss, Mr. Surname: First Name

Function:

Telephone: E-mail:

■ REGISTRATION CRITERIAS

1/ To be registered this form should be sent back to the following address :

Observatoire des Fonctions Publiques Africaines (OFPA) – Secrétariat Exécutif

04 BP 0595 Cotonou BENIN

Tél : (229) 21 30 33 68

E-mail : ofpaofpa@yahoo.fr

2/ Once filled, the forms will be sent back latest on the **16th October 2017**.

3/ There is no fee required for the registration. However, each participant from outside of Benin should provide his own transport and accommodation at Cotonou.

■ IMPORTANT

1/ Non residential participants are invited to communicate on time their flight plan details and all informations relative to their accommodation to facilitate their reception at Cotonou airport and rooms booking at hotel. Find attached please an indicative list of hotels.

2/ Should you require any other information, it's preferable to use OFPA email address (ofpaofpa@yahoo.fr).

3/ The registration form is available on our website and can be downloaded, filled and sent by email.

Website: www.ofpa.net

4/ Participants are encouraged to submit their country documents related to the seminar theme (legislative and regulatory texts, notes, reports, etc.) to the secretariat of the seminar for the preparation of the final report.

5/ Speakers who wish their papers to be distributed to the participants during the seminar are requested to send them to the OFPA (ofpaofpa@yahoo.fr) by electronic files or send them to the secretariat of the seminar before the start of the ceremony. opening.